**OFFICE OF THE PRINCIPAL GOVT. COLLEGE, BAWAL (REWARI)**

**ADMINSITRATIVE COMMITTEES**

Revised on 13-07 2020

Keeping in view the changes in the staff the following committees have been reconstituted for session 2021-22. The new incharges /conveners of different activities are directed to take over the charges from the earlier incharges with immediate effect and get it signed from the undersigned so that the compliance of the same may be sent to the Director Higher Education.

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| 1 | **I.Q.A.C** | Principal Patron  Dr. Namita  Dr.Mamta Gupta  Dr. Joginder Singh  Dr. Vijender Singh  Sh. Inderjeet Singh  Dr. L.N.Sharma (Retd. Principal)  Sh. Satish Kumar(Retd. Dy. Supdtt.)  Rakhee B.Sc. III |
| 2 | **College Council Cum College Development/Building Committee** | Dr.Namita  Dr.Mamta Gupta  Dr. Joginder Singh  Dr. Vijender Singh  Sh. Inderjeet Singh |
| 3. | **NAAC** | Sh. Inderjeet Singh(Convenor)  Dr. Namita  Dr. Mamta Gupta  Dr. Joginder Singh  Dr. Vijender Singh |
| 4 | **Bursar** | Dr.Namita |
| 5 | **Sexual Harashment** | Dr. Namita(Convenor)  Dr. Mamta Gupta  Sh. Inderjeet Singh |
| 6 | **Staff Secretary** | Dr. Joginder Singh |
| 7 | **Time Table & Workload Incharge** | Sh. Surender Kumar (Incharge)  Smt. Savitiri Devi  Smt. Usha Kumari  Smt. Meenakshi  Smt. Rekha Chopra |
| 8 | **Discipline/ Anti- Ragging Committee** | Dr. Joginder Singh (Convenor)  All Teaching Staff |
| 9 | **Women Cell Incharge** | Smt. Usha Kumari (Convenor)  Smt. Geeta Yadav  Dr. Nisha |
| 10 | **Placement & Career Guidance Cell** | Sh. Inderjeet Singh (Convenor)  Dr. Kiran Sharma  Dr. Nisha  Sh. Santpal Singh |
| 11 | **U.G.C./RUSSA** | Dr. Joginder Singh  Dr. Vijender Singh  Smt. Rekha Chopra  Smt. Pooja Grover  Sh. Ishwar Singh  Sh. Virender Singh  Sh. Rakesh Kumar |
| 12 | **Cultural Activities, Youth Festival & Days Celebration/ Seating , Shamiana and Mike & Sound** | Smt. Pooja Grover (Convenor)  Smt. Usha Kumari  Smt. Meenakshi  Smt. Rekha Chopra  Smt. Savitiri Devi  Smt. Kiran Sharma  Smt. Rekha Kumari  Smt. Sudesh Devi |
| 13 | **SC Scholarships** | Sh. Roop Chand (Convenor)  Sh. Surender  Smt. Nirmala |
| 14 | **All other Scholarship** | Sh. Santpal Singh  Smt. Babita Yadav  Smt. Bhawna Jangir  Smt. Meenakshi  Smt. Rekha Chopra |
| 15 | **Library Purchase/ Advisory Committee** | Dr.Mamta Gupta  Sh. Roop Chand  Smt. Neetu Rani  Sh. Ishwar Singh  Smt. Rekha Yadav  Sh. Arun Sharma (Library Incharge) |
| 16 | **N.C.C.** | Sh. Inderjeet Singh  Sh. Virender Rathi |
| 17. | **N.S.S.** | Dr. Joginder Singh( Boy Incharge)  Sh. Surender Kumar  Sh.Devender Kaushik  Sh. Manjeet Singh  Smt. Rekha Yadav ( Girls Incharge)  Smt. Babita Yadav  Sh. Rajender Prashad  Smt. Meena Kumari |
| 18 | **Legal Cell/ Court Case/ Legal Literacy Cell** | Sh. Roop Chand (Incharge)  Dr. Kiran Sharma  Smt. Sudesh Devi  Sh. Surender Kumar  Smt. Nirmala Devi  Sh. Devender Kaushik |
| 19 | **Earn While You Learn** | Dr. Kiran Sharma( Convenor)  Smt. Sudesh Devi  Smt. Meenakshi |
| 20. | **Red Cross/ Blood Donation/ Red Ribbon Committee/SAF** | Dr. Vijender Singh  Sh. Inderjeet Singh  Smt. Bhawna Jangir  Smt. Babita Yadav |
| 21. | **R.T.I.** | Dr. Mamta Gupta (SPIO)  Dr. Vijender Singh (ASPIO)  Smt. Nirmala Devi (Clerk) |
| 22 | **Campus Beautification/ Swachta Committee/Eco Club** | Sh. Ishwar Singh( Convenor)  Smt. Usha Kumari  Smt. Pooja Grover  Smt. Vivek Bharti  Smt. Rekha Chopra |
| 23 | **Sports Board** | Patron - Principal  President - Dr. Namita  Secretary Sh. Roop Chand  Member Dr. Joginder Singh  Member Dr. Vijender Singh  Member Sh. Inderjeet Singh |
| 24 | **Sports** | Sh. Roop Chand (Convenor)  Smt. Neeru Yadav  Smt. Rekha  Smt. Neetu Rani  Sh. Virender Singh  Sh. Surender Kumar  Smt. Sudesh Devi  Sh. Rakesh Kumar |
| 25 | **Decoration Committee** | Smt. Pooja Grover (Convenor)  Smt. Babita  Smt. Usha Kumari  Smt. Rekha Chopra  Smt. Bhawana Jangir  Dr. Nisha  Smt. Sheetal Devi |
| 26 | **PWD, Public Health, Health and College development committee** | Dr. Namita (Convenor)  Dr. Mamta Gupta  Dr. Joginder Singh  Dr. Vijender Singh  Sh. Inderjeet Singh  Sh. Ishwar Singh  Sh. Santpal Singh  Sh. Devender Kumar |
| 27 | **Property Incharge** | Dr. Mamta Gupta (Incharge)  Sh. Ishwar Singh  Sh. Santpal  Sh. Surender Kumar  Smt. Neeru Yadav  Smt. Pooja Grover |
| 28 | **Web Portal/Website/Internet** | Dr. Namita (Incharge)  Sh. Inderjeet Singh  Sh. Devender Kumar (Web Portal.)  Sh. Devender(Website) |
| 29 | **Voter ID Card/ Parivar Pehchan Patra (PPP**  **)** | Sh. Santpal  Smt. Pooja Grover  Smt. Vivek Bharti  Smt. Meenakshi |
| 30 | **AISHE/PRAYAAS** | Dr. Joginder Singh (Incharge)  Smt. Geeta Yadav  Smt. Meenakshi  Sh. Santpal Singh  Smt. Vivek Bharti  Sh. Devender Kumar |
| 31 | **Student Grievance &Redressal Cell** | Dr. Mamta Gupta (Convenor)  Dr. Joginder Singh  Dr. Vijender Singh  Sh. Inderjeet Singh |
| 32 | **Nodal Officer University Seat, Registrar, Internal Assessment & University matters)** | Dr. Joginder Singh (Convenor)  Dr. Vijender Singh  Smt. Neeru Yadav  Dr. Kiran Sharma  Sh. Devender Kaushik  Sh. Devender Kumar |
| 33 | **Bus/Railway Pass** | Sh. Rajender Parsad  Sh. Chander Shekhar |
| 34 | **Incharge Lecturer Shortage & Absentee Fine** | Smt. Savitiri Devi (Incharge)  Smt. Geeta Devi  Sh. Rajender Prasad |
| 35 | **Electricity & Generator** | Dr. Vijender Singh  Sh. Ishwar Singh  Smt. Kiran Sharma  Sh. Surender  Sh. Devender Kumar  Sh. Devender |
| 36 | **Biometric/HRMS/MIS** | Dr. Namita (Incharge)  Sh. Inderjeet Singh  Sh. Nirmala Devi  Sh. Devender Kushik  Sh. Devender Kumar  Sh. Devender |
| 37 | **ERP Module** | Dr.. Vijender Singh  Sh. Inderjeet Singh  Sh. Devender Kumar  Sh. Devender Yadav |
| 38 | **Out Source Agency/Workers** | Dr. Namita(Convenor)  Dr. Mamta Gupta  Dr. Joginder Singh  Dr. Vijender Singh  Sh. Inderjeet Singh  Smt. Nirmala Devi  Sh. Devender Kaushik |
| 39 | **Computer** | Dr. Mamta Gupta (Convenor)  Sh. Inderjeet Singh  Sh. Devender Kumar  Sh. Devender  Smt. Sheetal Devi |
| 40 | **Income Tax (TDS)** | Dr. Joginder Singh (Incharge)  Smt. Rekha Chopra  Sh. Sant Pal  Smt. Meenakshi |
| 41 | **Dilapidation Committee** | Dr. Joginder Singh  Dr. Vijender Singh  Sh. Inderjeet Singh  Sh. Virender Rathi  Sh. Santpal  Sh. Rakesh Kumar  Sh. Ishwar Singh |
| 42 | **Refreshment Committee** | Smt. Neeru Yadav  Dr. Nisha  Smt. Rekha Yadav  Sh. Devender  Smt. Sheetal Devi |
| 43 | **Office Expenses Committee** | Dr. Vijender Singh  Sh. Ishwar Singh  Sh. Roop Chand  Sh. Chander Shekhar |
| 44 | **Committee for financial Sanction** | Sr. No. 9 & 12 Dr. Mamta Gupta  Sr. No. 14 & 19 Dr. Joginder Singh  Sr. No. 22 & 25 Dr. Vijender Singh  Sr. No. 29 & 42 Sh. Inderjeet Singh |

**Principal**